

10 Steps to Apply to Global Exchange

1. **Meet with the Global Exchange Coordinator**

Visit our [Advising Services](#) site to select an option to meet with the Global Exchange Coordinator.

2. **Log-in to TritonsAbroad account** to complete Study Abroad Profile:

<https://shibboleth-ucsd-horizons.symlicity.com/sso/>

3. **Search for your Global Exchange program** in TritonsAbroad and **apply** for the term you intend to study abroad. **Complete** TritonsAbroad application.

4. **Fill in the Academic Planning Form** from your TritonsAbroad application. Complete the form with your intended study abroad courses, attach course syllabi, and [Submit to UCSD Admissions](#). Once Admissions returns them to you, then continue routing to **your major department advisor followed by your college academic advisor for course pre-approval**.

Note: if you are unable to obtain the required signatures prior to the application deadline, please upload a brief note (in PDF format) explaining the status of your APF. Be sure to include an estimated date when you expect to upload it into your TritonsAbroad application. You may have an additional 3 weeks beyond the deadline, if necessary.

5. **Complete all required documents** in TritonsAbroad application. Required documents may include a CV/Resume, Statement of Interest, Academic Planning Form, or transcript/Academic History

6. **Review TritonsAbroad application and press submit.**

7. **Wait** to receive an email nomination from the Global Exchange Coordinator.

8. Some programs may require that you complete a host institution application as well.

9. **Check email regularly** for updates from Study Abroad UC San Diego.

10. Apply for/renew your passport. Check out the [UC San Diego Passport Office](#).

